

2017 TRADE COMPLIANCE AND POLICY SEMINAR

One-Day Seminar Agenda

Import Compliance General Awareness

As an Importer of Record you are required by law to demonstrate “reasonable care.” On December 8, 1993, Congress passed Title VI of the North American Free Trade Agreement Implementation Act, commonly called the “Customs Modernization Act” (Mod Act). Under the Mod Act, importers are required to exercise “reasonable care” in making entry with Customs. As an Importer of Record, you must know and adhere to the import regulations that pertain to your product. In this session, the Trade Policy Team will provide an overview of the import regulations that affect all industries and the pitfalls that generally place a company in risk of noncompliance.

What should be in your import compliance manual and how should you perform an import entry audit?

Every importer should have an import compliance manual. Period. If you are importing into the Customs Territory of the United States, you need to have an import manual as a core of your import compliance program. In this session, the Trade Policy Team will walk you through what should and, *should not*, be in your import compliance manual. You’ll receive tips on how to structure the manual and who in the organization should create, distribute and execute the policies and procedures in it. In addition, as part of “reasonable care,” an Importer of Record must ensure it has appropriate checks and balances to operate in compliance with U.S. Import Regulations. One of the most important “checks” is to perform Entry Audits. This session walks you through a tried and true process to perform transactional entry auditing. You’ll obtain instructions from gathering records through completing an Entry Audit Checklist and receive documentation to help you perform entry audits for your organization.

What the switch to ACE means to the industry

The implementation of the Automated Commercial Environment (ACE) is a game changer for everyone. After many years, Customs and other government agencies are finally rolling out ACE. This implementation will impact not only customs brokers and forwarders but also importers and exporters. How you conduct business, communicate with Customs, deal with other government agencies (OGA’s), review data and run your compliance program will change with ACE. In this session we will share the changes with you, explain how brokers and forwarders will be impacted and show how you can leverage and benefit from these changes.

Risk Management

When was the last time you thoroughly examined the risk to invested capital during international transit?

Within your organization, who is responsible for assessing the risk to cargo during transit? If you’re not sure of the answer, the person responsible might be you! During this section of the seminar our team will outline the legal liability limits of international cargo carriers, the pitfalls of commonly used Incoterms® and the communication divide within organizations that can put invested capital unnecessarily at risk. We will also discuss risk transfer techniques, insurance and coverages readily available in the marketplace that are not widely utilized.

Export General Awareness

Exporting is a privilege not a right! Companies and individuals must understand their requirements and liabilities when exporting out of the United States. It is critical for both companies and individuals who export goods, services and technology to understand and adhere to the myriad of different export regulations enforced by *multiple* federal agencies. In this session we review the basics regarding the various export regulations of the United States. We will cover a general awareness of what an “export” actually is, what the various export regulations are, what agencies are responsible for enforcing these regulations and what responsibilities you have if you are going to export goods, services or technology.

What should be in your export compliance manual and how should you perform an EEI filing audit?

Every exporter should have an export compliance manual. Period. Which agencies control the export of your product? What types of policies and procedures need to be in place to satisfy the governmental agencies that control your U.S. exports? Who within your organization should be responsible for, or share responsibility for, the execution of policies and procedures? We will walk you through what should be in your export compliance manual, discussing how to structure the manual and who in



the organization should be engaged in creating, distributing and executing it. In addition, the team will discuss the methods of performing an EEI Filing transactional audit and provide the tools to complete the audit.

Roundtable Discussion

Do you have additional or off-topic questions that were not addressed during today's sessions? The presenters will avail themselves at the end of the day to publicly address any additional questions that the attendees might have. Additionally, we will be available for side bar conversations as needed at the end of the seminar.

Speaker Biographies

Jeff Simpson joined C.H. Robinson International, Inc. in 2013 and is the manager of the Trade Policy Division, providing international trade and regulatory compliance consulting services to brokerage clients. Jeff has a diverse background that includes serving as an Officer in the United States Merchant Marine. For the past 15-plus years, he has worked in the consumer products, industrial, manufacturing and technology industries in various roles, including managing international supply chains, global transportation teams, import and export operations and global trade compliance. Most recently, Jeff was the director of global trade compliance for a Fortune 100 Company and was responsible for import and export compliance for all of their divisions globally. Jeff has created, implemented and managed cross-functional import and export compliance programs across multiple countries and continents at several companies. He sat on various professional panels for many international trade topics. Jeff holds a Bachelor of Science degree in Marine Engineering, a Master of Arts degree in History and International Relations and a Master of Science degree in International Logistics. He is a Licensed Customs House Broker and a Licensed Engineering Officer in the U.S. Merchant Marine. He holds a professional engineers license, is a certified 6 Sigma Green Belt and holds a certificate in International Maritime Law through the United Nations International Maritime Organization. Jeff is based in Hartford, CT and can be reached at 978-319-1289.

